

Vehicle Preparation Checklist

Prepare your vehicle before driver arrival for a smooth pickup.

BEFORE PICKUP

Complete these six quick steps to help protect your vehicle and make the pickup process smooth and efficient.

VEHICLE PREPARATION

1

Clean the Interior & Exterior

Wash your vehicle prior to pickup so the driver can accurately document any pre-existing scratches, chips, or dents on the Bill of Lading (BOL).

2

Set Gas Level to $\frac{1}{4}$ Full

Keep your gas tank between $\frac{1}{4}$ and $\frac{3}{4}$ full. This leaves sufficient fuel for loading while keeping trailer weight within legal transport limits.

3

Remove Toll Transponders

Remove or shield electronic toll passes (e.g., 407 ETR, Express Pass) to prevent automated highway readers from charging your account while on the truck.

4

Remove Valuables & Limit Personal Cargo

Remove all loose electronics, prescription items, and valuables. Belongings in the trunk must not exceed 100 lbs and must be packed securely.

5

Disable Anti-Theft Alarm

Turn off active security systems or provide key fob instructions so alarms do not sound while in transit across highway corridors.

6

Secure External Accessories

Retract antennas, remove loose bike/ski racks, and secure custom spoilers, wide mirrors, or aftermarket modifications.

IMPORTANT NOTE FOR PICKUP

This checklist is for your personal reference only—there is no need to submit this form back to us. Simply review the Bill of Lading (BOL) inspection sheet with your driver at loading.